



File Reference:	3-2/6.14
Time:	
Date:	20/10/11
Prepared By:	JR
Reviewed By:	

MEMORANDUM

- Telephone Call
 Incoming
 Outgoing
 Meeting
 File Note / Working Paper

MATTER: Butler / Lighthouse	
WITH: Alan Scanlan * JNipp's	OF: Lighthouse Beach
PH:	FAX:
EMAIL: Resort	
SUBJECT: Swithboards	

Potential Risk

Small one behind reception - done yesterday / not drilling used self drilling screws

Cellars Bar - should be done next week

Flash Electrics, Rick contractor not raised concerns worked on building for 25 yrs

Older ones usually masonite according to Alan

99% sure materials are hardiflex

TIA Stephen Lewis, Risklink

Samples taken from:-

Back room

Kitchen near chemical disposal / cleaners room

No samples taken from electrical boards
could contain asbestos would need to test

works can be carried out safely
board doesn't need replacing just components

Procedure can be drawn up / meet with electricians write JSA